

Oren Rahमान, DDS  
One Rockefeller Plaza  
New York, NY 10020  
212-581-6736

Dear Patient:

Welcome to our practice. Thank you for entrusting us to provide your dental care.

We will file your insurance claim electronically and accept assignment of benefits. You will be responsible for your deductible, co-payment and/or your co-insurance. A copy of your dental insurance card will be required to provide these services for you.

A credit card will be kept on file for payment on any charges not covered by the insurance carrier. These charges will automatically be billed to the credit card.

Please let us know if you have any questions regarding our financial policies.

Sincerely,  
Oren Rahमान, DDS

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I, \_\_\_\_\_ hereby authorize Oren Rahमान, DDS to submit an insurance claim on my behalf, accept assignment of benefits and charge the balance of my dental fees not covered by my dental insurance.

Signature: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

## Health History Form

Name \_\_\_\_\_ Spouse \_\_\_\_\_  
 Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Address \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 E-Mail Address \_\_\_\_\_ Do you have dental insurance? \_\_\_\_\_  
 Employer \_\_\_\_\_ Occupation \_\_\_\_\_  
 Will someone other than you be responsible for this account? Who? \_\_\_\_\_  
 Who may we thank for referring you? \_\_\_\_\_

## Medical History

Name & address of physician \_\_\_\_\_  
 In case of emergency, contact \_\_\_\_\_ phone \_\_\_\_\_ relationship \_\_\_\_\_

**The following conditions require antibiotic prophylaxis, as recommended by the American Heart Association. Please circle if you have been diagnosed with:**

Artificial (prosthetic) Heart Valve(s)  
 Previous Infective Endocarditis  
 Damaged Valves in Transplanted Heart  
 Congenital Heart Disease (CHD)  
 Unrepaired, cyanotic CHD  
 Repaired (completed) in last 6 months  
 Repaired CHD with residual defects

Do you wear contact lenses? Y or N

Have you had an orthopedic joint replacement? Y or N

Do you take oral bisphosphonates (Actonel, Boniva, Fosamax)? Y or N  
 If yes, how long have you been taking this? \_\_\_\_\_

Have you been treated with IV bisphosphonates (Aredia or Zometa) Y or N  
 If yes, how long have you been taking this? \_\_\_\_\_

Have you ever taken fen-phen (fenfluramine/phentermine)? Y or N  
 If yes, have you had a cardiac exam by your physician?

**Women Only:**

Are you pregnant? Y or N  
 Nursing? Y or N

Taking birth control pills? Y or N

Hormone replacement therapy? Y or N

**Men Only:**

Are you taking meds for ED? Y or N

**PLEASE CIRCLE to indicate if you have or had any of the following diseases or problems:**

Angina	AIDS or HIV infection	G.E. Reflux/heartburn	Prolonged Cough
Arteriosclerosis	Anemia	Glaucoma	Psychiatric treatment
Artificial Heart Valves	Arthritis	Headaches/migraines	Recurrent infections
Congenital heart defects	Rheumatoid Arthritis	Hemophilia	Sickle Cell Anemia
Congestive heart failure	Asthma	Hepatitis	Sjogrens Disease
Coronary artery disease	Bronchitis	Herpes	Sudden weight change
Damaged heart valves	Cancer	Jaundice	Sexually trans. disease
Repaired heart valves	Chemotherapy	Liver disease	Shortness of breath
Heart attack	Radiation Treatment	Kidney problems	Sinus trouble
Heart murmur	Crohn's Disease	Mental health disorders	Sleep disorder
High blood pressure	Diabetes	Malnutrition	Sores/ulcers in mouth
Low blood pressure	Drug dependency	Night sweats	Stroke
Mitral valve prolapse	Dry mouth	Neurological disorders	Lupus
Pacemaker	Eating disorders	Organ transplant	Tuberculosis
Rheumatic Heart Disease	Emphysema	Osteoporosis	Thyroid problems
Rheumatic Fever	Epilepsy	Persistent swollen glands	Ulcers
Chest pain upon exertion	Fainting/Seizures	Paget's Disease	Excessive urination
Abnormal bleeding	Gastrointestinal disease	Polio	Other _____





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## PATIENT RIGHTS

**Access:** You have the right to look at or get copies of your health information, with limited exceptions. You may request that we provide copies in a format other than photocopies. We will use the format you request unless we cannot practicably do so. (You must make a request in writing to obtain access to your health information. You may obtain a form to request access by using the contact information listed at the end of this Notice. We will charge you a reasonable cost-based fee for expenses such as copies and staff time. You may also request access by sending us a letter to the address at the end of this Notice. If you request an alternative format, we will charge a cost-based fee for providing your health information in that format. If you prefer, we will prepare a summary or an explanation of your health information for a fee. Contact us using the information listed at the end of this Notice for a full explanation of our fee structure.)

**Disclosure Accounting:** You have the right to receive a list of instances in which we or our business associates disclosed your health information for purposes, other than treatment, payment, healthcare operations and certain other activities, for the last 6 years, but not before April 14, 2003. If you request this accounting more than once in a 12-month period, we may charge you a reasonable, cost-based fee for responding to these additional requests.

**Restriction:** You have the right to request that we place additional restrictions on our use or disclosure of your health information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in an emergency).

**Alternative Communication:** You have the right to request that we communicate with you about your health information by alternative means or to alternative locations. **{You must make your request in writing.}** Your request must specify the alternative means or location, and provide satisfactory explanation how payments will be handled under the alternative means or location you request.

**Amendment:** You have the right to request that we amend your health information. (Your request must be in writing, and it must explain why the information should be amended.) We may deny your request under certain circumstances.

**Electronic Notice:** If you receive this Notice on our Web site or by electronic mail (e-mail), you are entitled to receive this Notice in written form.

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We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. If you have any objections to this form, please ask to speak with our HIPAA Compliance Officer in person or by phone at 212-581-6736.

Signature below is only acknowledgement that you have received this Notice of our Privacy Practices:

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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# OREN RAHMANAN, DDS

## NOTICE OF PRIVACY PRACTICES

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THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY. THE PRIVACY OF YOUR HEALTH INFORMATION IS IMPORTANT TO US.

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### USES AND DISCLOSURES OF HEALTH INFORMATION

We use and disclose health information about you for treatment, payment, and healthcare operations. For example:

**Treatment:** We may use or disclose your health information to a physician or other healthcare provider providing treatment to you.

**Payment:** We may use and disclose your health information to obtain payment for services we provide to you.

**Healthcare Operations:** We may use and disclose your health information in connection with our healthcare operations. Healthcare operations include quality assessment and improvement activities, reviewing the competence or qualifications of healthcare professionals, evaluating practitioner and provider performance, conducting training programs, accreditation, certification, licensing or credentialing activities.

**Your Authorization:** In addition to our use of your health information for treatment, payment or healthcare operations, you may give us written authorization to use your health information or to disclose it to anyone for any purpose. If you give us an authorization, you may revoke it in writing at any time. Your revocation will not affect any use or disclosures permitted by your authorization while it was in effect. Unless you give us a written authorization, we cannot use or disclose your health information for any reason except those described in this Notice.

**To Your Family and Friends:** We must disclose your health information to you, as described in the Patient Rights section of this Notice. We may disclose your health information to a family member, friend or other person to the extent necessary to help with your healthcare or with payment for your healthcare, but only if you agree that we may do so.

**Persons Involved In Care:** We may use or disclose health information to notify, or assist in the notification of (including identifying or locating) a family member, your personal representative or another person responsible for your care, of your location, your general condition, or death. If you are present, then prior to use or disclosure of your health information, we will provide you with an opportunity to object to such uses or disclosures. In the event of your incapacity or emergency circumstances, we will disclose health information based on a determination using our professional judgment disclosing only health information that is directly relevant to the person's involvement in your healthcare. We will also use our professional judgment and our experience with common practice to make reasonable inferences of your best interest in allowing a person to pick up filled prescriptions, medical supplies, x-rays, or other similar forms of health information.

**Marketing Health-Related Services:** We will not use your health information for marketing communications without your written authorization.

**Required by Law:** We may use or disclose your health information when we are required to do so by law.

**Abuse or Neglect:** We may disclose your health information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may disclose your health information to the extent necessary to avert a serious threat to your health or safety or the health or safety of others.

**National Security:** We may disclose to military authorities the health information of Armed Forces personnel under certain circumstances. We may disclose to authorize federal officials health information required for lawful intelligence, counterintelligence, and other national security activities. We may disclose to correctional institution or law enforcement official having lawful custody of protected health information of inmate or patient under certain circumstances.

**Appointment Reminders:** We may use or disclose your health information to provide you with appointment reminders (such as voicemail messages, postcards, or letters).